

memorandum

DATE: June 29, 2006

REPLY TO

ATTN OF: EE-2K

SUBJECT: State Energy Program Notice 06-02
State Energy Emergency Plans

TO: Program Management Center (PMC) Directors
PMC Intergovernmental Programs and Outreach Directors
PMC State Energy Program Managers

State Energy Program (SEP) Notice 06-02, which provides guidance and instructions for submitting state energy emergency plans to DOE, is forwarded to you for distribution to the States.

This document will be sent to your offices via e-mail, as well as original hardcopy, to be forwarded directly to the States. Please feel free to attach your individualized cover sheets with any instructions specific to the PMC.

James R. Powell
Program Manager
Office of Weatherization and
Intergovernmental Program
Energy Efficiency and Renewable Energy

Attachment

STATE ENERGY PROGRAM NOTICE 06-2

EFFECTIVE DATE: June 30, 2006

SUBJECT: STATE ENERGY EMERGENCY PLANS

PURPOSE

To ensure that the Department of Energy (DOE) has on file the most recent energy emergency response plan prepared by each State, territory, and the District of Columbia (hereinafter "States"), as required by the Energy Policy and Conservation Act of 1975 (P.L. 94-163)

SCOPE

This notice applies to all States receiving financial assistance under DOE's State Energy Program (SEP).

REGULATIONS

SEP is governed by program regulations (10 CFR part 420) published in the Federal Register on July 8, 1996, and amended in the Federal Register dated May 14, 1997, August 24, 1999, and May 1, 2000, and the DOE Financial Assistance Rules (10 CFR part 600). The regulations regarding the States' submission of energy emergency plans are contained in 10 CFR 420.13.b.9.

ISSUE

DOE has the responsibility to ensure that the States are in compliance with the SEP regulations including the energy emergency plan requirement. Recent weather related and energy supply issues have demonstrated the importance of up to date energy emergency plans.

We strongly recommend that each State review and as necessary revise its plan to ensure that it is up to date before forwarding it to DOE. We will provide copies of all plans received to the DOE Office of Electricity Delivery and Energy Reliability.

PROCEDURES

States should submit their energy emergency plans to Mr. Joseph Konrade at DOE either by e-mail at joseph.konrade@ee.doe.gov, or by mail at the following address:

Mr. Joseph Konrade
State Energy Program
Office of Weatherization and
Intergovernmental Program
Energy Efficiency and Renewable Energy
U.S. Department of Energy, Mail Stop EE-2K
Washington, DC 20585

Please include two copies when submitting energy emergency plans by mail. We suggest using express delivery service to ensure timely receipt.

DUE DATE

Energy emergency plans are due to DOE by September 1, 2006. States requiring an extension beyond that date should notify Mr. Konrade.

Should you have any questions, please call me or Mr. Konrade at 202-586-8039.

James R. Powell
Program Manager
Office of Weatherization and
Intergovernmental Program
Office of Energy Efficiency and Renewable
Energy