

Federal Funding Program Specialist Position Announcement

The Vermont Department of Public Service (DPS) is pleased to announce an exciting opportunity for a dynamic and qualified candidate to join its team to advance state energy policy as a Federal Funding Program Specialist.

As an arm of the executive branch, The DPS represents the public interest in matters regarding energy, telecommunications, water, and wastewater. The Federal Funding Program Specialist will work in the Division of Efficiency and Energy Resources (DEER). DEER develops programs, policies, and plans that promote energy efficiency, electrification, clean energy financing, and sustainable energy resources in Vermont. DEER works closely with the Planning Division on the development and revision of the State's energy plans. DEER also provides policy guidance and oversight for the state's Energy Efficiency Utilities and Distribution Utilities Renewable Energy Standard Tier III programs. In addition, DEER serves as the Vermont State Energy Office under the U.S. Department of Energy State Energy Program.

This Federal Funding Program Specialist position will coordinate the deployment of federal funds received by DPS and will work cooperatively with other team members as well as independently to:

- Develop, implement, and oversee federally-funded grant programs consistent with Vermont's Comprehensive Energy Plan and overall state energy policy.
- Undertake stakeholder engagement to inform program design.
- Create budgets, establish program targets, and monitor results of energy program implementation, including analyzing technical and financial reports.
- Track and report on expenditures and program results consistent with state and federal requirements.

The ideal candidate will have strong interpersonal skills, project management experience, a high level of energy policy knowledge, and analytic expertise necessary to carry out the duties of the position.

Excellent written and oral communication skills are required. Working knowledge of energy efficiency, utility regulation, or related field is desired.

The Public Service Department has the ability to hire into range for qualified candidates and supports the continued professional development of its employees.

Telecommuting arrangements are negotiable, subject to the needs of the Department.

This position is classified as an Energy Program Specialist by the Department of Human Resources.

Resumes will not be accepted via e-mail. You must apply online to be considered. To submit an application or for more information on the application process go to http://humanresources.vermont.gov/career_center. Resumes/applications must be submitted by **Friday, February 17th**.

The State of Vermont is an Equal Opportunity Employer.