



Government of the United States Virgin Islands

VIRGIN ISLANDS ENERGY OFFICE

2 ESTATE CARLTON STE #3, FREDERIKSTED, VI 00840 | PHONE: 340.713.8436 | FAX: 340.772.0063
8000 NISKY CENTER STE #208, ST. THOMAS, VI 00802 | PHONE: 340.714.8436 | FAX: 340.776.1914
EMAIL: TESS.BERG@EO.VI.GOV



VACANCY NOTICE

POSITION TITLE: **ENERGY EFFICIENCY PROGRAM DIRECTOR**

LOCATION: **ST. CROIX, VI**

SALARY: **\$105,000**

CLASSIFICATION: **UNCLASSIFIED**

POSTING DATE: **APRIL 14, 2025**

JOB DESCRIPTION:

Under the general direction of the Director or designee, this position is responsible for the direction, coordination, development, and implementation of the VIEO Energy Efficiency Programs: Homes Energy Rebate (HER) and Homes Electrification & Appliances Rebate (HEAR) Program grants administered through the Department of Energy (DOE). The Energy Efficiency Program Director (EPPD) manages the Energy Efficiency Program Division, leading a team of professionals in the development of energy efficiency programs, electrification projects, and initiatives aimed at reducing energy consumption, promoting consumer conservation behavior, and supporting the adoption of innovative technologies throughout the territory.

Core responsibilities include program management, program development, project management, staff oversight, extensive internal and external collaboration, and federal reporting to ensure timely deliverables and accountability of the Homes Energy Rebate (HER) and the Homes Electrification & Appliances Rebate (HEAR) federal grant funds and other Energy Efficiency Program grants. The incumbent is responsible for executing the mandates of the VIEO Energy Efficiency Programs and the HER/HEAR grants through the implementation of programs and projects that promote Energy Efficiency and Energy Resilient technology to minimize energy use and promote energy savings. It requires direct communication with agency heads in coordinating receipt, disbursement, and accountability of federal grant funds.

REQUIRED EDUCATION/EXPERIENCE:

Master's degree in Electrical Engineering, Mechanical Engineering, Energy Systems, Sustainability, Architecture, Environmental Science, and Physics, or related field from an accredited college or university and four (4) years of professional experience in project/program management in a supervisory capacity, including experience with the installation and deployment of renewable energy projects/programs.

OR

Bachelor's degree in Electrical Engineering, Mechanical Engineering, Energy Systems, Sustainability, Architecture, Environmental Science, and Physics, or related field from an accredited college or university and six (6) years of professional experience in project/program management in a supervisory capacity, including experience with the installation and deployment of renewable energy projects/programs.

NECESSARY SPECIAL QUALIFICATIONS

Possession of a valid USVI driver's license.

Certified Energy Manager (CEM) or Project Management Professional (PMP) Certification.

HOW TO APPLY:

Please visit the Division of Personnel website at www.dopusvi.org and click on the Career Seekers tab to view and apply for the position using the NEOGOV online hiring center platform.